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Saving PDF Natively Tagged PDF files can still be created without installing Acrobat. Select File > Save As. Under Save as Type, select PDF. Before saving, select Options and ensure that the Document structure tags for accessibility option is selected. Made possible by a grant from the Fund for the Improvement of Postsecondary Education (FIPSE), US Department of Education. No official endorsement implied. Office 2010 comes with a ton of great features, especially in its ability to connect with SharePoint 2010 and provide the collaboration capabilities that modern Office users need. However, that doesn't mean there isn't room for improvement. Here are seven great add-ins (or add-ons -- what's the difference anyway?) you should consider for Office.Power Word for Word 2010: This add-in creates a new ribbon in Word that adds a variety of features, grouped into categories such as Research, Translation, and Task List. With Power Word, you can select any text in your Word document, then choose an option to search the Internet for that text (through a scientific article search, Google, YouTube, Wikipedia, and so on) or translate the text into any of 32 languages using Bing translation services.[Get familiar fast with Office 2010's key applications -- Word, Excel, PowerPoint, and Outlook -- with InfoWorld's set of Office 2010 QuickStart PDF guides.] Stay abreast of key Microsoft technologies in our Technology: Microsoft newsletter.]KuTools for Excel 2010: This add-in offers a variety of features to help you view data differently in Excel (which is especially handy when working with large workbooks), maximize your working area, merge multiple Excel workbooks, and perform batch renaming of worksheets.VisualBee for PowerPoint: This add-in, which has three versions (free, premium, and enterprise), helps you take a presentation and spruce it up in a few clicks. VisualBee does more than apply templates to a presentation; it analyzes the content of the slide deck and tries to enhance the presentation itself, especially through the use of images, of which there are thousands in VisualBee's visual bank. After VisualBee has done its thing, you can tweak the presentation so that it's perfect.More Add-in for Word 2010: This add-in allows you to make expandable segments in Word documents. This is especially helpful if you work with long documents composed of the same blocks of text because it reduces the file space taken by the repetitive data. It also helps reduce clutter in your documents by letting you hide the items you don't want to print (such as graphics), which can also make navigation easier. Published in: office 2010 - open - PDFOffice 2010 includes a built-in PDF writer to help you save any document into the PDF format at the click of a button. 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With Power Word, you can select any text in your Word document, then choose an option to search the Internet for that text (through a scientific article search, Google, YouTube, Wikipedia, and so on) or translate the text into any of 32 languages using Bing translation services.[Get familiar fast with Office 2010's key applications -- Word, Excel, PowerPoint, and Outlook -- with InfoWorld's set of Office 2010 QuickStart PDF guides.] Stay abreast of key Microsoft technologies in our Technology: Microsoft newsletter.]KuTools for Excel 2010: This add-in offers a variety of features to help you view data differently in Excel (which is especially handy when working with large workbooks), maximize your working area, merge multiple Excel workbooks, and perform batch renaming of worksheets.VisualBee for PowerPoint: This add-in, which has three versions (free, premium, and enterprise), helps you take a presentation and spruce it up in a few clicks. VisualBee does more than apply templates to a presentation; it analyzes the content of the slide deck and tries to enhance the presentation itself, especially through the use of images, of which there are thousands in VisualBee's visual bank. After VisualBee has done its thing, you can tweak the presentation so that it's perfect.More Add-in for Word 2010: This add-in allows you to make expandable segments in Word documents. This is especially helpful if you work with long documents composed of the same blocks of text because it reduces the file space taken by the repetitive data. It also helps reduce clutter in your documents by letting you hide the items you don't want to print (such as graphics), which can also make navigation easier. Published in: office 2010 - open - PDFOffice 2010 includes a built-in PDF writer to help you save any document into the PDF format at the click of a button. 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